Approved For Release 2000/08/28 : CIA-RDP78-04720A000100050006-8

[redacted] 25X1A6d

SECRET

CONFIDENTIAL

12 August 1955

MEMORANDUM FOR: Acting Deputy Director (Support)

THROUGH : Comptroller

SUBJECT : Use of Official Funds - [redacted] 25X1A2e

1. Subject employee is indebted to the Agency in the amount of $229.20, which amount represents the balance of advances issued to him as a Staff Agent.

2. Attached as TAB A is copy of memorandum dated 2 August 1955 from subject, which acknowledges the indebtedness, presents an explanation as to how the indebtedness developed and requests that the indebtedness be liquidated on the basis of $50.00 per month. The Finance Division received [redacted]'s first check in the amount of $50.00 on 10 August 1955. Finance Division has accepted the proposed method of settlement with the understanding that such acceptance in no way excuses or condones the failure to refund and/or account for advances of official funds promptly upon completion of the purpose for which the funds were advanced. 25X1A2e

3. Also, attached for your release is a suggested memorandum to subject which indicates that the proposed method of settlement has been accepted.

DOC 3 REV DATE 08/02/80 BY 018995
ORIG COMP 38 OPI 30 TYPE 02
ORIG CLASS S PAGES 1 REV CLASS C
JUST 22 NEXT REV 1990 AUTH: HR 70-2

25X1A9a

[redacted]
Acting Deputy Chief, Finance Division

Attachments

JOB NO. BAT. NO. FILE NO. DOC NO 3 NO CHANGE
IN CLASS X OUT CLASS CHANGED TO: TS S C RET. JUST. 22
NEXT REVIEW DATE AUTHORITY 018995 TYPE DOC. 02
NO. PGS 1 CREATION DATE ORG COMP 38 OPI 30 ORG CLASS S
REV CLASS S REV COORD. AUTH: HR 70-3

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